

# GENERAL INFORMATION BOARDING CAMPERs

## KIDS & TEENS

(ages 6 – 11)

(ages 12 – 16)



### CONTACT

#### TELEPHONE

**CAMP OFFICE** : +34 692 055 029 (available 24hrs)

#### **COUNSELLORS AND COORDINATORS:**

Children will call their parents once they have been picked up at airport /arriving at Camp, to confirm arrival and provide their Counsellor mobile.

#### EMAIL

Due to lack of coverage sometimes, we recommend that any notification, changes or needs are sent to us by email: [info@sotograndecamps.com](mailto:info@sotograndecamps.com)



### CAMP ADDRESS

Cortijo Finca La Alcaidesa  
Ctra. de Arenillas, Km. 8,5, 11310 San Roque, Cádiz. Spain

Sometimes the GPS may derive you to the longer access, we advise you to follow the following indications:

#### **Highway A7 / N – 340: Exit 130**

**From Hotel El Encinar de Sotogrande** <https://www.hotelencinardesotogrande.com/es/ubicacion/>

- First Roundabout: Follow straight to Castellar / Ctra. Arenillas A-2100 (4 km aprox.)
- Second Roundabout: Continue straight to Castellar
- At 5 km aprox . To the left – Main entrance to Camp (Complejo de Educación Ambiental La Alcaidesa)





## ARRIVAL AND DEPARTURE – TRANSFER TO CAMP

Students will arrive and depart on the corresponding days of the course chosen.

### Calendar 2026

June  July

MON	TUE	WED	THU	FRI	SAT	SUN
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26

**1st Fortnight : Saturday 27th June - Friday 10th of July**

**2nd Fortnight: Saturday 11th - Friday 24th of July**

**3 WEEKS: Saturday 27th June - Friday 17th July (other dates please contact us [info@sotograndecamps.com](mailto:info@sotograndecamps.com))**

- Arrival Time **10:00 h. - 19:00h.**
- Departure Time **09:00 h. - 13:00 h.**

*\* Please let us know if you will be arriving on a different time.*



### CAR

- Arrival to Camps Facilities Cortijo “Finca La Alcaidesa” – Sotogrande, between **16:00 h. - 20:00h.**
- Departure from Camp Facilities Cortijo “Finca La Alcaidesa” – Sotogrande, between **09:00 h. - 13:00 h.**

*\* Those Campers arriving or leaving on a different time, please let us know..*

THOSE CAMPER'S WHO CANNOT BE PICKED UP BY THEIR PARENTS OR RELATIVES, WILL TRAVEL ACCORDING TO THEIR PARENTS FLIGHTS OR TRAIN REQUESTS.



### TRANSFERS TO / FROM AIRPORT (not included in price)

We offer a pick up and drop off service at the airport: Málaga (160€ per trip) - Gibraltar (90€ per trip)  
Those parents who are interested and did not request this service on Registration Form, please send an email ([info@sotograndecamps.com](mailto:info@sotograndecamps.com)) with the specific request:

- Transfer Service: Pick Up - Drop Off - Pick Up & Drop Off
- Camper's Name and Surname
- Pick Up: Arrival : Date – Time – Flying from (City) – Company – Flight N<sup>o</sup>- Arrival Airport (Málaga / Gibraltar)
- Drop Off: Departure: Date – Time – Flying to (City) – Company – Flight N<sup>o</sup>- Departure Airport (Málaga / Gibraltar)



### TRAIN (not included in price)

We offer a train service where children will be accompanied by our Staff, on the indicated dates of each course.

Trip to Camp : Madrid (Atocha Train Station) – Sotogrande (San Roque Train Station)

Return trip : Sotogrande (San Roque Train Station) - Madrid (Atocha Train Station)

If you didn't request this service when doing registration, you may do so by email ([info@sotograndecamps.com](mailto:info@sotograndecamps.com))

Please specify:

- Child Name & Surname, Dates, Transfer Request
- Trip to Camp – Return Trip– Round Trip

- Our travel agency will get in touch with those parents who have requested this service to confirm schedule, meeting point, price and ticket issuance. Payment will be done to one member of our Staff when arriving at Train Station.



# UNIFORM - LUGGAGE - DOCUMENTS – MEDICATION

## UNIFORM

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Students will be wearing uniform most of the time. The uniform will be provided when arriving at Camp and Staff will mark each item as it is handed to Camper.

- 3 polo shirts + 1 pair of white shorts + 1 jersey /hoodie

## LUGGAGE RECOMMENDATION

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- White shorts (2) (important)
- White socks (5 pairs)
- Underwear (7 pairs)
- T-shirt, polo or shirt (2)
- Long trousers (1)
- Shorts / Bermuda shorts (1)
- Jersey/Sweater (1)
- Pijamas (2)
- Shoes (sport, beach, casualwear)
- Swimming Suit (2 or 3)
- Toilet bag
- Sun lotion
- Shampoo
- Swimming pool towel (1)
- Shower towel (1) \* we recommend Microfiber towel for Beach/Swimming; it does not occupy or weigh in suitcase.

- All campers must bring a laundry bag, **marked with their name and surname.**
- All clothes should be marked with their name and surname (underwear must also be labelled)
- Camp will provide laundry service, for underwear and camp uniforms.
- We recommend not to bring valuable items. Camp will not be responsible for any losses.
- No iPads, tablets or technical devices are allowed in the camp.

## SPORTS EQUIPMENT & ACADEMIC MATERIAL

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- Soccer: Multi-studs soccer shoes & Equipment (soccer t-shirt and pants)
- Padel: Sport shoes and padel racket
- Tennis: Sport shoes and tennis racket
- Horse Riding: Riding boots, pants (2) and helmet. (If camper doesn't have a riding helmet, camp will provide one).
- Water Sports: Comfortable swimsuit and a t-shirt/half wetsuit.
- Dance - Fitness: T-shirts (3) and shorts (2)
- Golf: sports/golf shoes and golf clubs. Golf clubs will be kept at Golf Club.
  
- The Organization will provide all necessary material to carry out Afternoon Language classes.

## DOCUMENTATION

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All campers must bring the following documents and give to the counsellor when arriving at Camp:

- Photocopy Identity Card/Passport
- Photocopy of Medical Insurance Card.
- Medical dose (if needed).
- **Authorization requested on last page, signed by parents/tutors.**

## MEDICATION / SPECIAL DIET

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• if the child requires a special diet, suffers from any allergies or takes medication, please inform us, if you haven't done already.

All medication must be labelled with Camper Name/Surname, and will be delivered to Counsellor or Nursery:

- In its original box, including prospect
- With a note specifying: name of the remedy, dose and schedule in which it should be administered.



## SCHEDULE – POCKET MONEY

### SCHEDULE

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*The daily agenda may be altered depending on special activities (climate, championships, beach and port dinners, excursions, shopping in flea market, etc...).*

On the first day of the camp, all campers will go through a level test in sports and language to place them in the corresponding group level.

- 08:30h.: Alarm clock - Breakfast - Transfer to sport facilities
- 10:00 – 13:00h.: SPORT COURSE: Soccer, Padel, Golf, Tennis, Horse Riding, Water Sports or Dance-Fitness
- 13:30h.: Swimming pool and free time
- 14:15h.: Lunch at Cortijo “La Alcaidesa” - Rest time
- 16:00 – 18:30h.: LANGUAGE & SKILLS COURSE (English or Spanish) or Wake Surf Course
- 18:30h – 20:00h: Snack and Leisure Activities
- 20:30h.: Shower
- 21:00h.: Dinner – Night Activities
- 22:30h.: Bedtime KIDS
- 23:00h.: Bedtime TEENS

WEEKEND: Excursions and special activities.

### POCKET MONEY

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There are no extra charges for excursions and programmed activities.

We suggest the amount of 30€ KIDS and 60€ TEENS for pocket money, per fortnight for personal expenses during excursions.

For security reasons, money will be kept in the offices and will be given to the kids before every programmed activity.



## PHONE CALLS – EXITS - RULES

### PHONE CALLS

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Phone-Call Day will be: **THURSDAYS from 20:00 to 22:00h. SATURDAY from 10:30 – 11:30h.**

- Counsellors phone number will be provided once your child is at the Camp. First day of Camp your kid’s Counsellor will make a WhatsApp group with every parent so that you can be in contact.
- Those campers who do not bring a cell phone, parents may call the Counsellor, Course Coordinator or Camp Office.
- Campers cell phone will be kept safe in our offices.
- Except for any special reason, Campers will not be allowed to use their cell phone outside the agreed times.
- If you need to call your child, you can phone main office and we´ll put you through.

### EXITS / VISITS

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- Campers are not allowed to leave Sports Facilities during the activity on their own without a Counsellor.
- Campers will always be accompanied by members of our Staff during excursions, dinners at Port, Beach, etc.
- Campers must not leave the camp with parents or relatives without having previously informed Camp management.
- If parents or relatives wish to visit campers, please contact us before.

### RULES & DISCIPLINE

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- First day of Camp, campers will be informed of accepted forms of behaviour, daily schedule, activities, etc.

### **ESSENTIAL DOCUMENT TO BE SIGNED BY THE FAMILY**

- Every family must sign the requested documents: CAMP RULES, RESPONSIBLE DECLARATION & PARENTS AUTHORIZATION; (to be send by email or deliver it upon arrival at the Camp).

# CAMP RULES

Upon arrival, children will be informed of the rules, timetable and protocols that they will have to comply during their stay at the Camp.

- Campers must be respectful to other campers and any member of Staff.
- All physical or verbal abuse is forbidden.
- We value team work. Campers must participate in all activities.
- All campers must follow the camp schedule according to the program set up by the staff.
- Alcohol and smoking are strictly forbidden.
- Campers will take a shower every day.
- Campers will wear the camp uniform except for programmed activities or when Staff says so.
- Rooms and lockers must be tidy at all times.
- Campers cannot change rooms, except with special permission from the Director. Campers are not allowed to go into other rooms.
- Campers must take care of Camp material and facilities.
- It is forbidden to go into restricted areas.
- For the security of all campers, campers are not allowed to leave the camp facilities at any time. This is for their own safety and that of their colleagues. In case of necessity, campers will leave camp or activity under Counsellor supervision
- Campers will not use cameras belonging to other campers. The camp is not responsible for the images the campers take.
- Campers will bring their own medication, medical prescriptions with dosage recommendations.

## ESSENTIAL TO BE SIGNED AND DELIVERED WHEN ARRIVAL AT CAMP

### PARENT / TUTOR AUTHORIZATION

#### DISCIPLINE

If a camper is in serious breach of Camp Rules, **SG International Camps, S.L.** reserves the right to cancel, at anytime, the camper's participation in the course. Neither the student nor his/her parents will be entitled to a refund.

#### MEDICATION

**SG International Camps, S.L.** is authorized to dispense medication with the signed authority of the Parent/Guardian. All medication must be labelled with the name /surname of the camper, a short description of the medication, medical description and dosage schedule. The medication must be in its original box, with the doctor's prescription.

#### ACTIVITIES AND TRANSPORT

**SG International Camps, S.L.** has Parents/Guardians authorization the to allow their son/daughter to participate in the activities and excursions (including transportation) organised by the camp.

#### CAMPER

Name and Surname:

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Identity Card /Passport N°: .....

#### PARENT/GUARDIAN

Name and Surname:

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Identity Card /Passport N°: .....

Parent/Tutor Signature

Camper Signature (only Campers ages 12 – 16)

Date: